

# **CONSTITUTION OF FLINDERS UNIVERSITY SHAO LIN KUNG FU CLUB**

Subsequently amended:

By Annual General Meeting held on the 28<sup>th</sup> of March 2009

1. The name of the Club is “FLINDERS UNIVERSITY SHAO LIN KUNG FU CLUB”

## **2. OBJECTIVES FOR WHICH THE CLUB IS ESTABLISHED**

1. The Flinders University Club is a body whose aim is to foster and promote goodwill, friendship and fitness between the members of the club, through organised training sessions and competitions and social events.
2. To act as the controlling body for all recognised recreations, sports and amusements.
3. To control monies raised for the benefit of the members where such monies are raised via contributions or by organised bodies of members with the approval of the Club.
4. To keep true accounts of the sums of money received and expended by the Club and the matter in respect of which such expenditure takes place and the assets and liabilities of the club.
5. At least once per year to have the accounts of the Club examined and the correctness of the balance sheet ascertained by one or more non member Auditor or Auditors.

## **3. CONTRIBUTIONS AND DONATIONS**

1. The contribution payable by members shall be an amount as determined by members of the committee and will remain as such until amended at a subsequent General Meeting. The contribution may be changed to a small nominal donation if the financial constraints of a member prove necessary.
2. Fees will be payable upon joining the club and thereafter at the end of each training session and will remain as such until amended at a subsequent General Meeting.
3. Membership will become effective immediately following the Joining fee. Where it is deemed necessary final acceptance of membership will be at the discretion of the Committee of instructors and or the club committee.

## **4. RESIGNATION OF MEMBERSHIP**

1. A member has become a registered member after the payment of the registration fee and will be so until they wish to withdraw or deemed an inappropriate member by the committee of instructors and or the club Committee.

## **5. SUSPENSION OR FORFEITURE OF MEMBERSHIP**

Any member shall cease to be a member if:

1. He/She performs an act considered unjust toward the club and or its members,
2. He/She chooses to leave the club,
3. It has been resolved by a majority of the Committee that he/she shall cease to be a member after having been duly summoned by written notice to appear before the Committee.

## **6. GENERAL MEETING OF THE CLUB**

1. A General Meeting shall mean a meeting to which all members have been duly summoned.
2. An Annual General Meeting shall be held during the month of March in every year.
3. All other meetings of the Club shall be called "Extraordinary Meetings".
4. The location, time and agenda shall be prepared and distributed to members 14 days before such meeting.
5. Any member wishing to bring forward at an Ordinary General Meeting any motion or business not relating to the ordinary annual business of the Club shall give notice thereof in writing to the Committee not less than 14 days before the date of the meeting and no motion or business other than the business brought forward by such Committee shall come before the meeting unless notice has been so given.
6. The financial year for the Club shall commence on the 1<sup>st</sup> January in any year and finish on the 31<sup>st</sup> December in any year.

## **7. COMMITTEE**

1. The Committee shall consist of six (6) members of whom the President being a Flinders University student, Treasurer and secretary be appointed by the Members and committee of instructors and the remaining committee be students.
2. The office of a member of the Committee shall be vacated:
  - A. if he/she ceases to be a member of the Club
  - B. if he/she resigns his/her position on the Committee
  - C. if he/she is absent from three (3) consecutive Committee Meetings without reasonable excuse.

3. In the case of a vacant position on the Committee the members of the Club should nominate a replacement within 7 days of such notice being given.
4. In the case where more than the required nominations for a Committee position are received a ballot of members shall be taken within 14 days of nominations being closed to decide the vacant position.

## **8. ROTATION OF COMMITTEE MEMBERS**

1. Effective from the Friday immediately prior to the Annual General Meeting all elected Committee positions shall be declared vacant.
2. All retiring Committee Members shall be eligible for re-election.
3. Nominations for all positions will be called and will close no later than 7 days prior to the Annual General Meeting of the Club. Where the number of nominations exceeds requirements the members will vote by ballot for the vacant positions no later than 2 days before the Annual General meeting.
4. Should the members fail to fill the positions left vacant by retiring Committee Members, then the retiring Committee Members or those of them as have not had their position filled shall retain his/her position in every respect as though they had been newly elected to the position.
5. If there are no nominations and a retiring Committee member does not wish to hold the position then the committee of instructors will chose a club member to nominate.

## **9. SECRETARY**

1. The position of Secretary shall be decided by the Committee of trainers for the Club.
2. The Secretary shall be responsible for receipt and despatch of correspondence, compilation of minutes of all meetings and the report on the Club activities.
3. The circulation of information regarding planned events, social functions and activities is the responsibility of the Secretary.

## **10. TREASURER**

1. The position of Treasurer shall be decided upon by the Committee of trainers.
2. The Treasurer's duty is to keep true and accurate records of all monies received from all legitimate sources approved by the Committee and to present such records annually, prior to the Annual General Meeting, for perusal and acceptance by the Chosen Auditor or Auditors.

## **11. FUNDS**

1. The funds of the Club will be paid and used to cover the costs incurred in running the club, Where considered fair and reasonable by the committee with due notice

that some expenses while incurred overseas can not be receipted by the trainers will be valid and considered reasonable whilst on travel in the name of the club .

2. The cost of all equipment will be covered by the funds received.
3. The Treasurer will provide a financial statement for the Annual General Meeting.

## **12. ALTERATION OF BY-LAWS**

1. These By-Laws or any other By-Laws being in force at the time may be altered, rescinded or replaced and new By-Laws created by the Club at a General Meeting.

No such By-Laws shall be altered, amended or added to other than by a resolution passed by a majority present at a meeting of which notice of the intended changes has been given.

## **13. CLARIFICATION OF MEMBERSHIP ENTITLEMENT**

1. A member of the club is entitled to attend any of the weekly training sessions held on Tuesday, Wednesday and Saturday's.
2. Each member may purchase and use club logo products and equipment.